

# **Clinton High School**

## **2019-2020 Cardinal Student Handbook**



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**Dr. Jarrod Steffens**

Principal

**Mrs. Dee Krause**

Asst. Principal/A+ Coordinator

**Mr. Jason Abner**

Activities Director

**Mrs. Jamie McCoy**

Counselor, Grades 11&12

**Mrs. Stacy Pitts**

Counselor, Grades 9&10

**TBD**

RootEd Alliance

**Mrs. Teresa Howard**

Social Worker

**Mrs. Elaine Mifflin**

Registrar

**Mrs. Kim Greer**

Secretary

**Mrs. Jenny Mitchell**

Secretary

## Clinton School District 2019-2020 School Calendar

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August 8-9 New Teacher Orientation  
August 12 Staff Workday  
August 13-15 Professional Development  
August 16 Staff Workday  
August 19 School Begins  
September 2 Labor Day/No School  
TBD School Picture Day  
September 23 Professional Development/No School  
TBD Student Health Screenings  
September 30-October 4 Homecoming Week  
TBD College & Career Fair  
TBD School Picture Retakes  
TBD All School Testing Day  
October 10 Parent Conferences  
October 11 Fall Break/No School  
TBD FAFSA Night  
November 1 Professional Development/No School  
November 27-29 Thanksgiving Break/No School  
TBD EOC Testing  
TBD Winter Formal  
December 20 Semester Ends/Early Dismissal  
December 23-Jan 3 Winter Break/No School  
January 3 Teacher Workday/No School  
January 20 Martin Luther King, Jr./No School  
TBD Court-Mat Week  
February 17 Presidents Day/No School  
February 27 Enrollment Conferences  
February 28 No School  
March 16-20 Spring Break/No School  
April 10 No School  
April 13 Professional Development/No School  
TBD EOC Testing  
TBD Prom  
May 4 AP Government & Politics Exam  
May 6 AP Literature Exam  
May 11 AP Biology Exam  
May 12 AP Psychology Exam  
May 13 AP Language Exam  
TBD Seniors Last Day  
TBD Graduation Practice & Walk the Halls  
TBD Graduation  
May 15 Last Day for Students(with no snow days)/Early Dismissal  
May 16 Last Day for Teachers  
**Snow make-up days – 5/18, 19, 20, 21, 22**

# **THE CARDINAL CODE**

## **HISTORY OF OUR SCHOOL**

In 1911, the cornerstone was laid for a high school building at Third and Franklin Streets. Although additions were made, the number of secondary school students continued to climb, until capacity of the building had been reached and passed.

The need for a new high school was recognized, and in 1954 the new senior high school was becoming a project instead of just a dream. The vote for a new senior high was passed in November, 1957. Construction began in June, 1958, and the building was finished in time for the 1959-60 school year. It continues to serve Clinton students to this day.

In the spring of 2007 voters of Clinton passed a levy to build a new high school. Students and faculty occupied the new building in December, 2009.

The real worth of a building is not in bricks and equipment but in the way it serves the youth of the community. Clinton High School is an intangible substance found in the lives of the students who attend its classes and who respect it as their alma mater.

## **RATING AND ACCREDITATION**

Clinton High School carries the highest rating afforded by the Missouri Department of Elementary and Secondary Education, that being Full Accreditation.

## **SCHOOL COLORS**

Clinton High School colors are red and blue.

## **SCHOOL MASCOT**

The Clinton High School mascot is the Cardinal.

## SCHOOL SONG

March Tempo

The musical score for 'SCHOOL SONG' is written in a single system with six staves. It is in 2/4 time and the key signature has two flats (B-flat and E-flat). The melody is written on a treble clef. The lyrics are printed below the notes. The score includes measure numbers 1 through 34. The final measure (34) ends with a double bar line and repeat dots.

1 C. H. S. to you we sing, with your co - lours red and  
2  
3  
4  
5  
6  
7 blue. For the joys and plea - sures that you bring, we pledge our  
8  
9  
10  
11  
12  
13 lo - yal - ty to you We will al - ways al - ways  
14  
15  
16  
17  
18  
19 praise your name you're the school we love the best. We'll make your  
20  
21  
22  
23  
24  
25 name live on for - e - ver. We'll for - get you ne - ver.  
26  
27  
28  
29 Here's 3 cheers for C. H. S. RAH! RAH! RAH! S!  
30  
31  
32  
33  
34

## SCHOOL SPIRIT

School spirit may be divided into three categories:

1. Courtesy - toward teachers, fellow students, the officials of athletic contests and opposing players.
2. Pride - in everything our school endeavors to accomplish and has accomplished.
3. Sportsmanship - the ability to win and lose gracefully.

## **GENERAL PROCEDURES**

### **ADMINISTRATION OF MEDICATIONS TO STUDENTS**

Non-prescription, over-the-counter (OTC) medications will be administered by school health personnel and his/her designee, if parents/guardians have signed the Administration of OTC Medications sheet each year. Parents will no longer have to bring in Tylenol or Motrin for PRN (as needed) use. If your student needs to be on an OTC medication on a routine basis then the parent will be asked to furnish the medication. We will not exceed 20 doses of acetaminophen and or ibuprofen in one academic year without physician authorization.

If a student is needing prescription medication to be given during the school day, it must be brought to the nurse's office by a parent/guardian. The parent/guardian will need to sign a medication administration form. The medication must be in the original prescription bottle and labeled by the pharmacist or prescriber.

### **ASSEMBLIES**

Students are required to attend all school-sponsored assemblies. Students will be counted truant if they miss scheduled assemblies without permission.

### **BULLETINS/POSTERS**

All announcements, posters, etc., must be approved by the administration and removed immediately after the event. Custodians are directed to remove any posters/announcements within the building that have not been stamped. No tape should be put on lockers. Nothing should be hung on the woodwork outside the PAC. An online calendar may be accessed on the school website: [clintoncardinals.org](http://clintoncardinals.org)

### **BUSES**

School buses are operated for one purpose, transporting students to and from school. The driver is in charge of the students and the bus. Students must obey the driver promptly and cheerfully. Complaints about a bus problem should be referred to Apple Bus Company at 885-2644.

### **CAFETERIA**

The school cafeteria is maintained as a vital part of the health program of the school. To encourage good nutrition, a well-balanced lunch is offered at a reasonable price.

The lunchroom management and students will appreciate cooperation in:

1. Depositing all litter in proper containers.
2. Returning all trays and utensils to dishwashing area.
3. Leaving the table and floor around your place in a clean condition for others.

The school meal program is operated on a non-profit basis. The Clinton School Board of Education sets the cost of school lunch and breakfast. The student's ID will be presented to the cashier and scanned when exiting the food line each day. Students may deposit weekly, monthly, or larger sums into their account. (Daily deposits are discouraged). Envelopes will be provided and deposits left at the office. The student's name, grade, and account number must be provided on the envelope. Breakfast will be available each morning in the cafeteria between 7:15-7:40

**Clinton High School has a closed lunch session.** Students do have the option of bringing their lunch when they come to school.

All students must report to the cafeteria during the period that is scheduled for lunch. Each student has five minutes to arrive at the cafeteria for lunch. If a student is late to lunch, it will be considered a tardy. If a student is more than five minutes late, it can be considered truancy.

### **CARDINAL TIME**

Each student will be assigned a Cardinal Time teacher, which they will meet with daily, for advisement and mentoring. The student will keep the same Cardinal Time teacher throughout their tenure at Clinton High School. There may be times when a student is required to travel to alternate teacher for academic interventions. Grades and goals will be visited no less than once per week. Students possessing a Cardinal Card will have opportunities for privileges as time allows.

### **CLASS DUES**

In an effort to eliminate class fundraising, class dues will be paid by each student. These fees will be used to fund class activities such as parade floats and dance expenses. The fee will be in the amount of \$10.00 each year of attendance. Students who have not paid their class dues will not be allowed to attend school dances.

### **CLOSED CAMPUS**

Students are considered on campus when they step on the school bus or onto school property. Students coming on campus in the morning are to remain in school for the rest of the school day. Students are not allowed in the parking lot areas without permission. Permission from the attendance secretary and parents must be obtained before a student may leave the school grounds during the school day. **Any student not checking out through the office will be considered truant.** Students knowing they will leave during the day should bring a note from their parents to the office before classes begin in order to secure a pass. Anyone who leaves the school building, including to and from CTS, or other classes should use the most direct route. Without the proper authorization they will be considered truant. If a student becomes ill during the day, he/she should report to the nurse. Parents must be contacted before the student may leave the building.

### **DRESS/INAPPROPRIATE APPAREL**

Clinton High School is committed to providing a safe, friendly learning environment for its students. Attire is not only a reflection of the individual student, but also of the general learning environment. Therefore, students have the responsibility to wear clothing that projects a positive attitude of pride in self, school and the community. Students are required to wear appropriate, comfortable and safe clothing that is neat, clean and in good taste. **No article of clothing shall be worn that is not appropriate for the educational environment.** The administration views the dress code as a serious issue and expects parents to promote the observance of this policy. Students who dress inappropriately will be asked to change. **Building administrators have the final decision as to the appropriateness of all clothing and attire.** The following is a list of those types of clothing that are considered inappropriate: any clothing that advertises or glamorizes the use of alcohol, drugs, tobacco or weapons; any clothing that has vulgar or inappropriate language or slogans.

### **EARTHQUAKE, FIRE AND TORNADO DRILLS**

The siren of the school security system, which is three short tones repeated, will sound a fire drill. The tornado drill will be a repeated two tone ring. Earthquake drills are announced via intercom. A fire evacuation plan is posted in each room and students should become familiar with it. During a tornado and earthquake drill, students will be escorted to the designated area by school personnel and given proper instructions.

### **RESPONSIBLE USE OF ELECTRONIC DEVICES**

This policy applies to any device not owned by Clinton School District which may include cell phones, iPods, iPads, MP3 players, personal laptop computers, computer watches etc.

Students are permitted to use electronic devices responsibly before or after school, in the commons during their lunch shift and in the hallways between classes. Use of such devices in classrooms will be at the discretion of the classroom teacher. The use of electronic devices during instructional time without the permission of the teacher, or in any other way disrupt the educational process, are subject to the consequences of the Responsible Use of Electronic Device Policy.

Contents of electronic devices may be reviewed and searched by school administration if there exists a reasonable suspicion that it may have been used in an activity prohibited by the Code of Conduct.

**The student assumes all risks in bringing electronic devices onto school property or to school related functions. Clinton School District assumes no responsibility for theft, loss, or damage of an electronic device brought to school. Students bring these devices at their own risk. Students are encouraged to secure their devices at all times for safe keeping.**

### **CONSEQUENCES**

Violation of the Responsible Use of Electronic Device Policy may result in confiscation of the device, detentions, ISS, or OSS and student may be required to turn the device over to school personnel.

OFFENSE	DESCRIPTION	1st OFFENSE	2nd OFFENSE	3rd OFFENSE
Electronic Device -- Violation	Student using an electronic device in violation of school policy	Take electronic device from student; return electronic device to student at end of class period (document)	Take electronic device from student; take to office; student picks up at the end of the day; teacher assigned detention; teacher contact parents (document)	Take electronic device from student; take to office; office assigned detention; office contact parents (document)
Electronic Device -- Insubordination	Student refuses to surrender cell phone	PC; appropriate measures taken according to the severity of the case; intervention(s); 1-5 days ISS/OSS	PC; 3-10 days ISS/OSS	5-10 days ISS/OSS; CWP

### **FREE AND REDUCED LUNCH**

State guidelines will be used to determine free and reduced lunch and breakfast recipients for students unable to pay full price of meals served. Family size and income criteria will be used to determine eligibility. Parents and students may be asked to verify eligibility. Application forms are available in the office. Students eligible for free or reduced lunch also qualify for either one or two free ACT exams.

### **COUNSELING**

Professional school counseling services are available for every student in the school. These services include assistance with educational planning, interpretation of test scores, occupational information, career planning, study aids, help with home, school, and/or social concerns, or any questions the students may feel they would like to discuss with the counselor.

Students wishing to visit a counselor should contact the secretary for an appointment.

Mrs. McCoy – Juniors and Seniors  
Mrs. Pitts – Freshmen and Sophomores  
TBD - Rooted Alliance Success Coordinator  
Lindy Johnson - School Based Therapist

### **HALLWAY PASSES**

When it is necessary to leave the room during a class period, a student must receive permission from the teacher, sign out of the classroom, and carry one of the hall passes assigned to their teacher. Discipline procedures will be followed for students who fail to comply.



## HEALTH SCREENS

Clinton School District will do health screens on a select group of students annually in the following areas: vision, hearing, dental, height/weight, blood pressure and pulse. A copy of the student's health fair screening form will be sent home with the student on the day of the screenings. The building nurse will notify parents/guardians by mail if a referral is recommended.

## LOCKERS

Lockers located in the corridors are available to the students for storage of school supplies and coats. Students will keep the same locker throughout their high school career. Students will be held responsible for items in their locker. Any student wishing to use a locker may obtain one through the office. Students are asked to keep their locker clean and in working order.

## PASSES FOR LEAVING SCHOOL

Students are not permitted to leave school at any time during the school day without a permit from the school office. If they must leave the building because of illness or any other emergency, they must sign out at the office. Failure to follow the proper procedure will be considered truancy. Students must have a parent or guardian notify the office before they leave school.

## SCHOOL HOURS

Clinton High School operates on a seven period day. The lunch sessions are during 4<sup>th</sup> period. Students are allowed 5 minutes between classes. On occasion school will dismiss early for assemblies. The regular schedule is as follows:

Daily Schedule	
1 <sup>st</sup> Period	7:45-8:35
2 <sup>nd</sup> Period	8:40-9:30
3 <sup>rd</sup> Period	9:40-10:30
Cardinal Time	10:35-10:55
4 <sup>th</sup> Period (Lunch)	11:00-12:12
	11:00-11:22
	11:25-11:47
	11:50-12:12
5 <sup>th</sup> Period	12:17-1:07
6 <sup>th</sup> Period	1:15-2:05
7 <sup>th</sup> Period	2:10-3:00

## SCHOOL ID'S/CARDINAL CARD SYSTEM

All students will be issued a photo ID which is required for lunch, dances, activities and checking out materials from the library. Replacement cost for lost or stolen cards will be \$5 and may be purchased in the office. ID Cards must be displayed above the waist when accessing privileges.

To be eligible for a **Cardinal Card** students must meet the following criteria:

93% or higher overall attendance

5 or less tardies per quarter

No office-assigned detentions, ISS or OSS

Current involvement in 1 school activity, sport, club, dual credit or AP class

No character concerns from teachers (In class behaviors, prepared/participates in class, assignment completion)

No fees/fines over \$25

### CARDINAL CARD PRIVILEGES

Travel during designated Friday Cardinal Times (Gym, Commons, Library)

Access to Cardinal Parking Spots  
Free Popcorn at school sporting events  
Eligible for monthly drawings (prizes, tickets, coupons)  
Access to outdoor lunch seating, booth seating at lunch  
Other privileges may be added throughout the year

## **STUDENT DRIVING**

Students who drive to school must know and obey the following rules:

1. Students must register their vehicles with the office with drivers license and proof of insurance in order to obtain a parking permit, which cost \$5.00.
2. All fines and obligations must be taken care of before a permit is purchased.
3. Driving from school grounds during school hours is prohibited unless permission is obtained from the principal's office.
4. Speeding or careless driving on school property is not permitted.
5. Sitting in cars during the school day is not permitted.
6. Cars may subject to search from administration.
7. Students are allowed to go to their cars during the school day with administration approval.

## **STUDENT USE OF SCHOOL OWNED EQUIPMENT**

In some departments of the school, students make use of school owned equipment. In some cases the equipment is checked out to the students (band instruments, JROTC Uniforms, etc.). Students who are using school equipment on or away from the school premises are expected to be responsible in their care and treatment of such equipment. Damage beyond normal wear and tear will result in student reimbursement to the school as assessed by the school district.

## **TECHNOLOGY USAGE**

All students must sign a Technology Usage agreement upon enrollment at Clinton High School and will be maintained throughout their high school career (Policy EHB). The full policy EHB-R1 and EHB-P, may be viewed via the district website.

No student will be given access to the district's technology resources until the district receives a User Agreement signed by the student and the student's parent(s), guardian(s) or person(s) standing in the place of a parent. Students who are 18 or who are otherwise able to enter into an enforceable contract may sign the User Agreement without additional signatures. Students who do not have a User Agreement on file with the district may be granted permission to use district technology by the superintendent or designee.

Following are the provisions of the agreement:

- district's technology resources are not private and that the school district may monitor electronic communications and all other use of district technology resources
- students consent to district interception of or access to all electronic communications using district technology resources as well as downloaded material and all data stored on the district's technology resources, including deleted files, pursuant to state and federal law, even if the district's technology resources are accessed remotely

Bring Your Own Technology (BYOT): The use of technology to provide educational material is not a necessity but a privilege. A student does not have the right to use his or her laptop, cellphone or other electronic device while at school without the approval of school personnel. When abused, privileges will be taken away. When respected, they will benefit the learning environment as a whole. Students and parents/guardians participating in BYOT must adhere to the Student Code of Conduct, as well as all Board policies.

- The student takes full responsibility for his or her technology device. The school is not responsible for the security of student-owned technology.
- The technology may not be used to cheat on assignments or tests, or for non-instructional purposes.
- The student accesses only files on the computer or Internet sites which are relevant to the classroom curriculum.
- The student complies with a teacher's request to shutdown the computer or close the screen.

- The student acknowledges that the school's network filters will be applied to one's connection to the Internet and will not attempt to bypass them
- The student understands that bringing on the school premises or infecting the network with a Virus, Trojan, or program designed to damage, alter, destroy, or provide access to unauthorized data or information is in violation of the AUP policy and will result in disciplinary actions
- The student realizes that processing or accessing information on school property related to “hacking”, altering, or bypassing network security policies is in violation of the AUP policy and will result in disciplinary actions.
- The school district has the right to collect and examine any device that is suspected of causing problems or was the source of an attack or virus infection.
- The student realizes that printing from personal technology devices will not be possible at school.

### **TEXTBOOKS AND FINES**

The school may provide textbooks to students at no charge. It is the responsibility of the student to take good care of the books while they are in the student’s possession. Lost or damaged books will be charged to the student at replacement cost.

### **USE OF SCHOOL BUILDINGS**

No student may use any part of the school when school is not in session unless accompanied by an authorized faculty member. Requests for use of school property must be signed by the faculty sponsor and approved by the Activities Office.

### **USE OF STUDENTS IN PROMOTION PROJECTS**

The Clinton School District shares information in many ways with the public about the district’s programs and accomplishments. These can include news releases, photographs, school publications, the district’s website, radio programs, videos, slide shows, and multimedia presentations, among others.

Your child may be photographed, interviewed, or videotaped for use in news stories or promotional materials about or for the Clinton School District. The Clinton School District, or its official representatives will only use the materials for non-profit, non-commercial purposes. If you do not want your child included in news stories or promotional materials, please inform the school office where your child attends.

### **VISITORS**

The school policy is to accept only those visitors who have legitimate business to attend to at the school. All visitors are to check in at the office and be issued a visitor’s pass.

### **WITHDRAWAL FROM SCHOOL**

Students who wish to withdraw must come to the Principal’s Office for a withdrawal form. In order to withdraw, a student must have a written statement signed by the parent or guardian or oral permission. Teachers will sign the form upon departure of the student as a temporary admittance permit in another school, pending arrival of the student’s transcript.

## **ACADEMICS**

### **A+ SCHOLARSHIP PROGRAM**

Consult the A+ handbook for specific policies and procedures. For A+ Schools eligibility, students will demonstrate the following characteristics by meeting these criteria over a four-year period:

1. Sign the Student Letter of Intent Prior to Graduation.
2. Maintain at least a 2.5 Cumulative Grade Point Average on a 4.0 scale for all Four Years of High School.
3. Maintain 95% Cumulative Attendance during the Four Years of High School.
4. Perform at least 50 Hours of Unpaid Tutoring or Mentoring.

5. Score proficient or advanced on Algebra I EOC exam.
6. Maintain a Record of Good Citizenship and Avoidance of the Unlawful Use of Drugs and/or Alcohol.
7. Apply for Federal Financial Assistance.
8. Attend Clinton High School for at least Three Consecutive Years prior to Graduation, or attend another A+ Designated School the required number of years.

## **ACADEMIC LETTER**

### 1. ELIGIBILITY

- A. Students, grades 9 - 12, are eligible.
- B. The student must be enrolled at Clinton High School for at least two semesters in order to be eligible to receive a letter at the end of the year.
- C. Part-time students are not eligible to receive the academic letter.
- D. Early graduate student's eligibility will be based on cumulative grades only.

### 2. REQUIREMENTS

- A. Any student who has a 3.5 grade point average, cumulative and/or for the academic year, will receive the academic letter.
- B. If the student receives a semester grade of F in any subject, he may not receive the letter even though the 3.5 grade average has been achieved.

### 3. PROCEDURE

- A. The first time that a student letters, he or she will receive a letter with a Lamp of Learning insignia and a bar. If the student letters more than one year, they will receive a bar for each additional year that they earn a letter.
- B. Students will receive their letters at the end of the school year.
- C. **ACADEMIC LETTER IS NOT TO BE CONFUSED WITH ACADEMIC EXCELLENCE.**

## **LATIN HONOR SYSTEM**

3.5-3.75 Cum Laude (with honors)

3.76-3.999 Magna (with great honor)

4.0+ Summa Cum Laude (with highest honors)

For Seniors at Graduation, cumulative weighted high school GPA will be used to determine honors. This will be noted in the graduation program along with graduates wearing honor cords for their respective level of honor. With this honor system CHS will not recognize a valedictorian or salutatorian. Graduation Speaker will be determined by the process outlined below.

Graduation Speaker:

All students who had a cumulative weighted GPA of 3.76+ (Magna or Summa) as of the end of 1st semester of their Senior year and are in good standing with the school are eligible to be a speaker. Interested speakers will enter into a selection process ending with 2 student speakers being selected. Selection process will include an application process, interview with a committee of people (administrator, teacher, Senior class representative, community member), submitting a rough draft of the speech and a run through of the speech in front of an audience.

Honor Roll for all students:

Starting with spring 2017, CHS will publish an honor roll using that semester's weighted GPA and latin honor level for all students grades 9-12.

The goal is to use a consistent system to recognize academic excellence at Clinton High School, align with school philosophy of grading, encourage students to take weighted classes, and use a more inclusive system to recognize the many students who excel academically at CHS.

## CLINTON ALTERNATIVE DIPLOMA PROGRAM

The Clinton School District offers the Missouri Options and Missouri School Flex programs to prevent dropouts of students who have fallen behind in credits in comparison to their kindergarten peers or classmates. These students will have the opportunity to “catch-up” with these peers by taking courses virtually or the HiSet exam. Alternative programs provide students with a half-day of individual instruction in a classroom with a certified teacher. The curriculum is based on the student credit needs and is individualized for that student. The students are also encouraged to take credit recovery courses offered two evenings a week. All students in the alternative program are expected to be gainfully employed and working as a part of this program.

Alternative program students meeting the following requirements will be awarded a Clinton High School Alternative Diploma:

1. The student passes the state mandated 24 units of credit.
2. The student must be accepted into the program based on criteria established, which includes being behind in credits compared to their cohort group of students.
3. The student must be enrolled in the program and successfully complete the appropriate coursework and other program requirements.

Students wishing to pursue this program option should speak with their counselor for further guidance and to review the Alternative program handbook. Students meeting the requirements of the Alternative program may participate in the graduation ceremony at the end of the school year.

## COLLEGE PREPARATORY CERTIFICATE

The College Preparatory Certificate is based on the admittance requirements of the University of Missouri System. All students meeting the requirements of this certificate will have met the course requirements of colleges and universities in the state of Missouri and will increase their preparation for post-secondary education. Furthermore, students must score a 22 Composite Score on the ACT.

	<i>CHS College Prep Certificate</i>	<i>CHS Diploma</i>
English	4*	4
Math	4**	3
Science	3***	3
Social Studies	3	2.5****
Fine Art	1	1
Practical Art	1	1
Physical Education	1	1
Health	.5	.5
Personal Finance	.5	.5
Foreign Language	2	0
Other Electives	6	9.5
Total Credits	26	26
ACT Score Required	22 (state average is 21.6)	N/A

\*\* All 4 years must be Algebra 1 and higher and all 4 must be taken at CHS. Physics is considered a Math credit towards the College Prep Certificate.

\*\*\*Three courses beyond Physical Science, one must be a Lab course such as DC Biology or Chemistry.

\*\*\*\*3 Units will be required starting with class of 2023, (American History ,Government, +1 additional course)

## DUAL CREDIT CLASSES

Clinton High School participates in the High School/College Program through various state Universities. Students

earn both high school and college credit. Students may take online dual credit courses through any accredited post-secondary institution. Please see your counselor if you are interested in participating.

### **ADVANCED PLACEMENT CLASSES**

Clinton High School Offers Advanced Placement (AP) classes. AP classes are governed by the College Board and are offered in a variety of subjects. For the 19-20 school year, CHS will offer Advanced Placement Language and Composition, Advanced Placement Literature and Composition, AP Psychology, AP Biology, AP US Government and Politics as well as Pre-AP Language Arts I,II and Pre-AP Biology.

Advanced Placement classes are a college level rigorous class taught by trained high school teachers. The national curriculum is governed by the College Board and includes an exam at the end of the course. Depending on a student's score on the national exam they may earn college credit, or college placement based on their future college's AP policy. Advanced Placement classes at Clinton High School will be weighted on a student's grade point average. Students enrolled in the course must take the exam at the end of the course at a cost of \$94 to the student. Financial assistance is available for students who need it.

### **EARLY GRADUATION (Policy IKFA)**

Students who wish to graduate early will be required to meet with a school counselor and submit written notification to the principal. If the student is a dependent, the school counselor will notify the student's parents or guardians of the student's decision. The student who chooses early graduation will be allowed to participate in spring graduation ceremonies but will be considered alumni for all other activities.

### **ENROLLMENT FOR CLASSES**

Enrollment for classes is held in the spring for the following school year. The counselor and parents must approve each student's schedule. Changes in the schedule necessitated by conflicts are corrected in cooperation with the school counselor, student, and parent. Late enrollments and transfer students should report to the counselor's office for enrollment.

It is hoped that each student will be able to enroll for all the courses he or she desires each semester, however, scheduling may sometimes be a factor and the student may have to select alternates. Students must be enrolled in seven classes.

### **WEIGHTED COURSES**

Weighted courses at Clinton High School are offered to encourage students to take more rigorous courses, which will lead to an increase in academic achievement and increased preparation for post-secondary education. The following courses are offered for weighted credit. Weighted courses are available to sophomores, juniors and seniors only. Students enrolled in these courses will earn one (1), (.66) or (.33) additional grade point for the grade they receive in the course.

<b>Course</b>	<b>Weight</b>
Advanced Placement Courses	1.0
Approved Dual Credit Courses	.66
All Pre-AP Courses	.33
Chemistry I/II, Physics	.33
Trigonometry/PreCalculus	.33
PLTW Classes	.33

### **GRADUATION REQUIREMENTS**

To meet the requirements of graduation from Clinton High School, a student must earn a minimum of 26 credits during grades nine and through twelve in a program that shall be cooperatively planned by the student, his/her parents, and the school. These credits must include courses that satisfy both state and local school board

requirements. No more than one recovery credit may be earned in summer school with the approval of local school officials. These credits will be counted toward the high school graduation requirements in accordance with State Board of Education standards and regulations.

Graduation requirements for Clinton High School are outlined below.

English	4 units
Social Studies	3 units (Starting with class of 2023, American, Government +1)
Personal Finance	0.5 unit
Mathematics	3 units
Science	3 units
Fine Arts	1 unit
Practical Arts	1 unit
Physical Ed	1 unit
Health	0.5 unit
Electives	9.5 units
Total	26 units

In addition to the program of study for graduation, a student must pass both the Missouri and the United States Constitution exams offered during American Government. Students must achieve 70% on these exams to pass the class. Students must also take all required end of course exams.

### **HOMESCHOOLED STUDENTS**

Parents who choose to homeschool their children may notify the district of their decision by contacting the office of the Director of Special Services. The Director will provide parents with a copy of the relevant state statutes regarding the criteria for home schooling and the appropriate form on which to register their children as being home schooled.

### **ACTIVITIES**

#### **INTRODUCTION**

The following is written to inform students and parents of what will be expected of them as Clinton High School athletes. It is also designed to make the various sports more uniform as far as standards and policies are concerned.

#### **PHILOSOPHY**

Clinton School District believes in giving every student the opportunity to participate in athletics and activities. We believe that it is essential to the development of young adults to achieve personal and team goals through hard work and dedication. Our programs seek to promote mental, emotional and social health in addition to the physical development necessary for an active life. We want to give every student the opportunity to prepare him or herself for their future, whatever that may be. Faculty and staff will encourage and promote every student's growth by holding them accountable, assisting with goal setting, and helping students reach these goals.

#### **OBJECTIVES**

1. To be a strong academic leader.
2. To develop good community leaders.
3. To develop a strong work ethic.
4. To promote good sportsmanship at all times.
5. To develop pride in your school, your team, and yourself.
6. To develop and improve movement skills, social values and attitudes.
7. To develop respect for the activity, coaches, sponsors and officials.

#### **ATTENDANCE AND EXTRACURRICULAR ACTIVITIES**

In order for a student to participate in an extracurricular activity, the student must be in school attendance. Any

absence from school must have administrative approval before a student may participate that day. Students arriving later than fifteen minutes to school will not be allowed to participate in activities that day.

A student that has an unexcused absence on a given day will not be eligible to participate in a contest or practice until he/she has attended a full day of classes, unless excused by the principal. Suspension from school or assignment to In School Suspension will cause the athlete to be suspended from practice and competition during the suspension period. At 3:00pm on the last day of suspension students become eligible to participate at the coach's discretion. Students in ISS are not allowed to be dismissed early from school to participate. If ISS is assigned on a Friday to begin on the following Monday, students can still participate on Friday.

### **AWARDS**

1. In all sports, an athlete must finish the season in good standing to receive an award in that sport.
2. When awarding the first varsity letter, the athlete will receive a red chenille "C", a bar, an emblem, and a certificate. After the first year, the student will receive a certificate and a bar.

### **CITIZENSHIP REQUIREMENTS**

Students who represent a school in interscholastic activities must be creditable citizens and judged so by the proper authority. Those students whose character or conduct is such as to reflect discredit upon themselves or their schools are not considered "creditable citizens." Conduct shall be satisfactory in accord with the standards of good discipline.

- A) **Law Enforcement:** A student who commits an act for which charges may be or have been filed by law enforcement authorities under any municipal ordinance, misdemeanor or felony statute shall not be eligible until all proceedings with the legal system have been concluded and any penalty (i.e. restitution, community service, counseling, etc.) has been satisfied. If law enforcement authorities determine that charges will not be filed, eligibility will be contingent upon local school policies. Moving traffic offenses shall not affect eligibility, unless they involve drugs, alcohol, or injuries to others. After a student has completed all court appearances and penalties, and has satisfied all special conditions of probation and remains under general probation only, local school authorities shall determine eligibility.
- B) **Student Responsibility:** Each student is responsible to notify the school of any and all situations that would affect his/her eligibility under the above standards. If the student does not notify the school of the situation prior to the school's discovery, then the student shall be ineligible for up to 365 days from discovery, pending review by the Board of Directors.

Misdemeanor (excluding minor traffic violations) -- **the student will be suspended 20% of athletic contests, competitions, or performances.**

Felony -- **the student will be suspended from 20% of athletic contests, competitions, or performances up to permanent suspension from athletic participation.** Decisions related to penalties will be made jointly by the head coach, athletic director, and principal.

1. Use of Alcohol and Non-prescribed Drugs -- Participants shall not use alcoholic beverages or non-prescribed drugs. If a student participant violates this regulation, his or her violation will be reviewed by the head coach, athletic director, and the principal. Following the review, the student and his or her parents will be notified of the decision.

First Offense -- Restriction from participation (contests) for 20% of the athletic contests, competition, or performances.

Second Offense -- Restriction from contest for 365 days.

Subsequent Violation(s) -- the student shall lose eligibility for 365 days beginning from the date of the administration's decision.

2. Use of Tobacco Products -- Student participants shall not use



tobacco products.

**First Offense -- the student will be suspended 10% of athletic contests, competitions, or performances.**

**Second Offense -- the student shall be suspended 20% of athletic contests, competitions, or performances.**

**Subsequent Violation(s) -- the student shall be suspended 20% of athletic contests, competitions, or performances.**

Coaches and sponsors are encouraged to take steps that encourage participants to comply with the citizenship standards. Any specific questions regarding citizenship and eligibility may be addressed at [www.mshsaa.org](http://www.mshsaa.org) or by contacting the school Athletic Director.

## CONTESTS

Besides athletics, many other contests are included in the high school program to provide students with other interests and skills with opportunity for competition. Scholastic and music contests held at the district level, with winners progressing to state contest, as well as numerous speaking and writing contest, provide a well-rounded program of competition.

## DANCES

One of the most popular activities students participate in is dances. Winter Formal, sponsored by the Senior class, features the presentation of members of the Senior Class who have been elected to the Senior Ballot. The Homecoming Dance and Junior-Senior Prom are also important dances during the year as well as the CourtMat Dance. These dances are closed to all but Clinton High School students and their dates, in high school or the under the age of 21.

The Junior-Senior Prom is open to Clinton High School Juniors and Seniors and their dates. A date to the Prom has to be a Junior, Senior or older, but less than 21 years of age.

All guests who are not currently attending Clinton High School must have a pre-approved guest form on file before they will be allowed to attend the dances. These forms are available in the office.

**None of the high school dances are open to middle school students even as a date of a high school student.**

## ELIGIBILITY

A student in grades 9-12 must be currently enrolled in courses that offer at least three units of credit (six classes) and he must earn three units of credit the preceding term to be eligible the current term. All fines and fees must be paid before participation in activities begins.

## INSURANCE

Clinton School District does not provide insurance for the athletes. Proof of insurance must be provided or individual insurance may be purchased.

## PARTICIPATION FEES

In order to help cover the increasing costs of activities, a student will pay \$30.00 for each activity that they will participate in. This includes all MSHSAA activities (excluding Cheers and Poms). Financial assistance is available for those who need it, please contact the Activities Director for more information. In addition to participation fees, all fines must be paid prior to each sports season in order to receive a uniform.

## TRAINING RULES

### **Chemical Abuse Policy for Participants of MSHSAA Sanctioned Activities**

Mood altering chemicals are a significant health problem for adolescents resulting in negative effects on behavior, learning, and the total development of each individual. The use of tobacco and mood altering chemicals, such as

alcohol, drugs, marijuana, etc., affects performance in activities.

Clinton School District has established a prevention program by adopting penalty guidelines for violations of chemical use by students who participate in MSHSAA sanctioned activities. These activities include all athletic teams, cheerleading squads, pompon squad, band, choir, speech/debate and academic team.

Regardless of quantity involved, a student shall not use or consume, have in possession, buy, sell or distribute tobacco, marijuana, alcohol, mood-altering chemicals or any substance defined as an illegal drug by law.

This policy will be in effect for the student from the first day of fall sports practice until the last contest/competition of the school year. Out of season participants are subject to the same consequences as in-season participants.

Upon the first violation, for marijuana, mood-altering chemicals or any substance defined as an illegal drug by law, excluding tobacco, the student will be suspended for 20% of athletic contests, competitions, or performances. Upon the first violation for tobacco, the student will be suspended 10% of athletic contests, competitions, or performances. If the violation occurs at the end of the sport season, the penalty will carry over into the next sport season for the athlete. The student must also meet all other team/squad obligations.

With a second violation for marijuana, alcohol, mood-altering chemicals or any substance defined as an illegal drug by law, excluding tobacco, the student shall lose eligibility for 365 days beginning from the date of the administration's decision. With a second and subsequent violation(s) for tobacco, the student shall be suspended 20% of athletic contests, competitions, or performances. If the violation occurs at the end of the sport season, the penalty will carry over into the next sport season for the athlete. The student must also meet all other team/squad obligations.

The coach, law enforcement authority, or school administrator must confirm any violation committed by a student.

## **UNIFORMS**

All uniforms from one season must be turned into that coach before an athlete is eligible to participate in the next sports season.

## **CLUBS AND ORGANIZATIONS**

**ART CLUB** - This organization is formed from students interested in developing their artistic talents.

**CLASS ORGANIZATIONS** - Each class elects class officers who conduct class meetings and carry on the business of the class.

**DECA** – Students enrolled in any marketing class have the opportunity to join DECA, one of the nation's most active youth organizations designed to promote careers in marketing. DECA members learn how to be good leaders and followers through chapter activities, which include social, civic, leadership, and professional interactions designed to make students more aware of their importance to the chapter and to the field of marketing. Included in these activities are district, state, and international competitions, which showcase student' skills in the area of their chosen careers.

**EPSILON BETA** (Episcopi Tes Bibliothekes: Keepers of the Library)

This is a statewide organization which is sponsored by MASL, Missouri Association of School Librarians. Epsilon Beta is a club for high school students interested in the library. The first Epsilon Beta Club was started in 1931. Chapters engage in a variety of activities which promote the library and the love of reading. Epsilon Beta provides students with an opportunity for social gatherings to discuss many types of popular works that are in the "now". Students are encouraged to join regardless of their favorite genre and their favorite mode of literacy.

**FAMILY, CAREER AND COMMUNITY LEADERS OF AMERICA** – This is a dynamic national student organization that helps young men and women become leaders and address important personal, family, work and

social issues through Family and Consumer Sciences education. Chapter projects focus on a variety of youth concerns, including teen pregnancy, parenting, family relationships, substance abuse, peer pressure, environment, nutrition and fitness, teen violence and career exploration.

Involvement in FCCLA offers members the opportunity to expand their leadership potential and develop skills for life – planning, goal setting, problem solving, decision making and interpersonal communication – necessary in the home and workplace.

**FELLOWSHIP OF CHRISTIAN ATHLETES (FCA)** – FCA is a student led Christian sports organization focusing on serving the local community and empowering and encouraging students in their faith.

**FFA** - The Clinton FFA Chapter is an organization for students enrolled in agriculture classes at the Clinton Technical School. FFA provides leadership, educational, and recreational activities for all members in grades 9-12. The local chapter promotes agriculture with both a career and consumer approach. There are several award opportunities for FFA members on the local, state, and national levels.

**FUTURE BUSINESS LEADERS OF AMERICA** – FBLA is a dynamic organization of young people preparing for success as leaders in business, government, and community. The mission of FBLA is to bring business and education together in a positive working relationship through innovative leadership development programs.

**JUNIOR RESERVE OFFICERS' TRAINING CORPS (JROTC)** - JROTC offers the opportunity for enrolled cadets to participate in special activities including color guard, marksmanship, drill, and adventure teams. The focus of JROTC is the development of leadership potential and the promotion of citizenship. Educational and recreational activities are provided through JROTC for cadets in grades 9 - 12. In addition, the JROTC awards program extends to these activities offering recognition from local to national level.

**NATIONAL HONOR SOCIETY** – NHS is the nation's premier organization established to recognize outstanding high school students. More than just an honor roll, NHS serves to honor those students who have demonstrated excellence in the areas of Scholarship, Leadership, Service, and Character. Student information packets will be delivered to students who are eligible after the 2<sup>nd</sup> semester of their sophomore or junior year.

**ROTARY INTERACT** - Is a community service group sponsored by the Chamber of Commerce (Missouri Community Betterment Committee) and Clinton High School. The students build leadership, communication and volunteer skills by participating in community and school projects and programs. Membership is based on citizenships and C average.

**SKILLSUSA** – SkillsUSA is an applied method for preparing America's high performance workers in public career and technical programs. It provides quality educational experiences for students in leadership, teamwork, citizenship, and character development. It builds and reinforces self-confidence, work attitudes, and communications skills. It emphasizes total quality at work: high ethical standards, superior work skills, lifelong education, and pride in the dignity of work. SkillsUSA also promotes understanding of the free enterprise system and involvement in community service. SkillsUSA has more than 245,000 student members annually, organized into nearly 13,000 chapters.

**SPEECH/DEBATE** - Also known as "Drama on Wheels". The students have the opportunity to prepare and compete in a variety of different events such as children's storytelling to radio speaking to Lincoln-Douglas style debate. The team travels around to different area schools to compete in their events. There are competitions at the local, district, and statewide level.

**STUDENT COUNCIL** - The Clinton Student Council is an organization, which enables students to have an active part in planning and carrying out activities of the school. The council serves in an advisory capacity, and as a sponsor in many of the affairs, which concern students.

**JUNIOR OPTIMIST**- A student organization rooted in community service and optimism. Aligned with the local

Sunrise Optimist Club.

## **ATTENDANCE**

### **ATTENDANCE POLICY**

The Board recognizes the importance of regular student attendance to a successful learning experience. Therefore, regular and punctual patterns of attendance will be expected of each student enrolled in the Clinton School District #124. The entire policy JED, may be viewed on the district website.

In order to receive course credit, or to be considered for promotion to the next grade level, a student must be present a minimum of 95 percent of the scheduled attendance days per semester and receive a passing grade in the course. Absences shall not exceed five (5) days per semester. Parents will be advised by letter when the student has been absent three (3) of the scheduled semester days. If the student exceeds the five-day limit, the parent will be advised by letter.

The district will maintain a comprehensive system of attendance records for each student. Each teacher is responsible for the accurate reporting of daily attendance in the classroom. The building principal is responsible for supplying information to parents/guardians about student absences and for submitting attendance information to the superintendent's office.

- Absences due to school related activities are not included in the cumulative total of days absent.
- Seniors are allowed two college visitation days during the school year; Juniors are allowed one. A pre-approved college day form granting permission is required. This form may be obtained from the high school office. When the student returns, he or she must present a note to the office from the college indicating that the student had visited the school. The note must have the students name, the date of the visit and be signed by a college representative.
  - If properly verified, this absence will not count against the student. Students may not use a college day the day of or the day prior to the Junior/Senior Prom.
- The Clinton School District does not recognize any organized skip days. If the administration becomes aware of any of these days, they may require a doctor's note to excuse the absence.
- Students are allowed one excused absence per year related to drivers test
- A student must have either a note or a phone call from a parent or guardian within twenty-four hours upon returning to school for the absence to be excused. Otherwise the absence becomes truancy. If the parent or guardian does not call before 9:30 a.m. the day of the absence, they will receive an automated phone call. Failure to follow the sign in and out procedures may result in disciplinary action.
- Students who arrive to school late and miss more than half of 1<sup>st</sup> period will be considered absent. The office will require parental approval (note or phone call) for this absence.
- Students who are absent for any reason can be required to make up work missed in each class. If a student is suspended out of school or truant, he/she may be eligible to make up work for credit.

### **PERFECT ATTENDANCE**

Students with perfect attendance during the school year will receive a gift card. If a student has perfect attendance all four years of high school, not only will the student receive a gift card each year, but in addition, will receive a five hundred dollar scholarship. In order to achieve perfect attendance a student may not have more than nine tardies during the school year. Students must be enrolled for the entire school year or four years to qualify. Early graduation students are not eligible. These gifts are funded by the Edna and Inos Heard Memorial.

# STUDENT CONDUCT

## IN-SCHOOL SUSPENSION (ISS)

Clinton High School incorporates an In-School Suspension Program as a part of its disciplinary procedures. The In-School Suspension Program is utilized when appropriate for the particular disciplinary infraction. Students may be placed into In-School Suspension for up to ten days. Students may not participate or attend extra activity events the day they serve In-School Suspension. In addition, interventions will apply. At 3:00pm on the last day of suspension students become eligible to participate at the coach's discretion. Students in ISS are not allowed to be dismissed early from school to participate. If ISS is assigned on a Friday to begin on the following Monday, students can still participate on Friday. In-School Suspension time does not count against a student's absence records.

While a student is in In-School Suspension, he or she will be expected to do teacher assigned work. If the work has not been obtained from the teacher, they will be required to complete work assigned by the In-School Suspension teacher.

The purpose of the In-School Suspension Program is twofold; it is disciplinary in nature, however, it is an attempt to keep the student in school in order that he does not fall behind in his classroom work.

## INTERVENTIONS

When appropriate, administration will use interventions as a means of remediation for inappropriate behavior. Interventions could include, but are not limited to; parent notification, loss of privileges, private dining, detention, and/or mediation. Administration reserves the right to use any or all interventions on a given offense.

## LOSS OF PRIVILEGES (LOP)

Loss of privileges (LOP) may be used as a primary disciplinary measure as well as being used in conjunction with other disciplinary measures. LOP might include, but is not limited to; attendance to school activities, i.e. dances, games, field trips etc., parking, hall passes, pep assemblies, soda and snack machines, etc. LOP will also include Private Dining during lunch. *Any student receiving Out of School Suspension may also receive LOP in addition to their suspension for an indefinite period of time not to exceed the current school year.*

## SAFE SCHOOLS ACT

Effective August 28, 1995, changes in several provisions concerning juvenile crime were made.

One provision of this bill allows children who are between the age of 12 and 17 to be prosecuted as an adult for felony offenses; if the juvenile court judge finds that the child should be tried as an adult.

This will also allow school districts to suspend pupils for 180 days from school based on a finding that the pupil has been charged or convicted as an adult of a felony.

## SEARCH AND SEIZURE

School officials reserve the right to search students without adhering to the strict standard of "probable cause" imposed by law enforcement officials. Rather, the legality of such searches will depend upon the reasonableness of the search in light of all the circumstances. There must be reasonable grounds to believe that the search will reveal a violation of school rules or produce evidence of unlawful activity.

- a) Students have no expectation of privacy in lockers, desks, computers, or other district-provided equipment or areas.
- b) The district will conduct periodic and unannounced administrative searches of lockers, computers and other district equipment.

- c) The district uses dogs to indicate the presence of alcohol, drugs, or other prohibited substances on campus, including the parking lot.
- d) Additional searches of bags, purses, coats, electronic devices, other personal possessions, and vehicles parked on school grounds in accordance with law.
- e) The district may require a student to submit to a drug or alcohol test if there is reasonable suspicion that the student has consumed prohibited substances.

**SUSPENSION AND EXPULSION**

The term “suspension” refers to an exclusion from school that will not exceed a specific period of time. The term “expulsion” refers to exclusion for an indefinite period. If a student is suspended out of school, he/she may be eligible to make up work for credit if they choose to complete the community service component outlined by administration. Students will not be eligible to participate in or attend any after school activity, or be on school grounds on any day that they served an OSS.

In Missouri, a principal may suspend a student for up to 10 school days. A superintendent may suspend a student for up to 180 school days. The board of education may expel a student.

All suspensions must be reported to the Superintendent of Schools. The Superintendent shall have the authority to revoke suspension at any time or to extend suspensions for a period not to exceed one hundred and eighty days.

In case of suspension by the Superintendent for more than ten days, parents, or others having custodial care of the student, may appeal the decision of the Superintendent to the Board of Education. In such case, a hearing shall be granted the appealing party. The Superintendent, in the event of an appeal, shall transmit a full report, in writing, of the facts relating to the suspension and reasons therefore to the Board.

The Board of Education, after notice to the parents, or others having custodial care, and a hearing upon charges preferred, may suspend or expel a pupil for conduct which is prejudicial to good order and discipline in the schools, or which tends to impair the morals or good conduct of the pupils.

**TEACHER DETENTIONS**

Detentions will normally be 15-30 minutes. Students will be assigned a specific day for the detention by the teacher or administration. Students will have a minimum of twenty-four hour notice before the detention will be served. It will be the responsibility of the student to inform employers and coaches that they have a detention. For any detention not served in the allotted time, further disciplinary action will be taken.

**INFRACTIONS**

**Academic Dishonesty**

**Definition:** In order for teachers to make a fair assessment of students in their classes and for the students to accurately chart their acquisition of knowledge, it is important that students do their own work. This includes the various forms of cheating including plagiarism.

<b>First Offense</b>	<b>Second Offense</b>	<b>Third Offense</b>
Replacement assignment for full credit; Interventions; up to 1-3 days ISS; PC	Replacement assignment for full credit and 1-5 days ISS;PC	Replacement assignment for full credit and 1-10 days ISS;PC

**Assault**

**Definition:** A person commits the offense of assault and battery if he/she: (1) attempts to cause or recklessly causes physical injury to another person; (2) with criminal negligence, causes physical injury to another person by means of a deadly weapon; (3) purposely places another person in apprehension of immediate physical injury; (4) recklessly engages in conduct which creates a grave risk of death or serious physical injury to another person; (5) knowingly

causes physical contact with another person knowing the other person will regard the contact as offensive or provocative; (6) states verbal threats to another person that create a reasonable fear of injury.

NOTE: In the school setting, school officials may determine that an act of “horseplay” in which one individual strikes, pushes, shoves or verbally confronts another may be considered as a lesser category than assault. THE SAFE SCHOOLS ACT OF 1996 stipulates that 1) A person commits the crime of assault while on school property if the person: (1) knowingly causes physical injury to another person; or (2) with criminal negligence, causes physical injury to another person; or (3) recklessly engages in conduct which creates a grave risk of death or serious physical injury to another person; and the act described under subsection (1), (2) or (3) of this subsection occurs on school or school district property, or in a vehicle that at the time of the act was in the service of the school or school district, or arose as a result of a school or school district-sponsored activity.

2) Assault while on school property is a CLASS D FELONY.

<b>First Offense</b>	<b>Second Offense</b>	<b>Third Offense</b>
Up to 10 days ISS/OSS; CWP; may recommend LT; contact LA	Up to 10 days OSS/expulsion; may recommend LT; contact LA	Up to 10 days OSS/expulsion; contact LA; LT

**Careless Driving/Parking Lot Violations**

**Definition:** Uncourteous or unsafe driving on or around district property, unregistered parking, failure to move vehicle at the request of school officials, failure to follow established rules for parking or driving on district property.

<b>First Offense</b>	<b>Second Offense</b>	<b>Third Offense</b>
Conf. w/Prin.; 5 days LOP and /or up to 10 days loss of parking privileges	5 days LOP and/or 5 to 10 days loss of parking privileges and CWP	5 days LOP and /or 3 days ISS and loss of parking privileges as determined

**Disrespectful, Defiance of Authority or Insubordination Verbal Abuse to Staff**

The teacher is responsible to initially resolve this type of problem within the classroom by use of intervention, such as warnings, time-out, parent contacts or detentions. If the offense occurs elsewhere in the school setting, the teacher may, depending on the severity of the offense, issue a warning or refer for administrative action. PBS Definition: Chronic Level 1 Infraction.

<b>First Offense</b>	<b>Second Offense</b>	<b>Third Offense</b>
PC; appropriate measures taken according to the severity of the case; intervention(s); 1-5 days ISS/OSS	PC; 3-10 days ISS/OSS	5-10 days ISS/OSS; CWP

**Disruptive Speech or Conduct, Use of Obscene or Disparaging Language**

The teacher is responsible to initially resolve this type of problem within the classroom by use of intervention, such as warnings, time-out, parent contacts or detentions. If the offense occurs elsewhere in the school setting, the teacher may, depending on the severity of the offense, issue a warning or refer for administrative action. Offensive personal hygiene may be considered disruptive to the learning environment.

**Definition:** Possession of inflammatory material, speech or conduct on school property or during school activities

which detracts from or disrupts the learning environment sufficiently to cause a referral to be made to an administrator. Offensive personal hygiene may be considered disruptive to the learning environment. PBS Definition: Chronic Level 1 Infraction

<b>First Offense</b>	<b>Second Offense</b>	<b>Third Offense</b>
Conf. w/Prin.; PC; 1-5 days ISS/OSS; possible loss of privileges	Intervention(s); 1-5 days ISS/OSS; possible loss of privileges	Up to 3-10 days ISS/OSS; PC

**Drugs and Alcohol**

**Definition:** A violation against health, safety and/or welfare may include the illegal use, sale, purchase, transfer, possession of or being under the influence of intoxicants, alcohol, physical or mind-altering chemicals (including inhalants, such as solvents, aerosols or chemicals containing nitric acid or butane). Controlled substances and drugs, including prescription or over-the-counter or drug-like substances, including any represented to be drugs and any paraphernalia used for such purposes, are prohibited on or in school property or at school activities or events, or in any vehicle while being used to transport students for the school district. If in violation of this while involved in co-curricular activities, one may be under the jurisdiction on the “Good Citizenship” policy of the district.

**Note:** Behavior support plans for students with disabilities may be included in their individualized education plans, and consequences may vary from those stated in the Clinton School District’s discipline code. The provisions for changes in placement for students with disabilities who are found to carry a weapon to school or who knowingly possess, use, sell or solicit illegal drugs or controlled substances at school or at a school function are outlined in the Procedural Safeguards for Children and Parents. These safeguards are available from the Special Services Office. **The district reserves the right to use breath testing equipment for testing students suspected to be under the influence.**

**Distribution of Drugs, Controlled Substances, Alcoholic Beverages or Substances Represented to be Controlled or Alcoholic**

<b>First Offense</b>
For sale, purchase or distribution - 10 days OSS and recommendation for LT; report to LA

**Use, possession, or being under the influence of Drugs, Controlled Substances, Alcoholic Beverages or Substances Represented to be Controlled or Alcoholic**

<b>First Offense</b>	<b>Second Offense</b>	<b>Third Offense</b>
Up to 10 days OSS; report to LA; possible LT; student would lose some extracurricular eligibility	10 days OSS; LT and/or expulsion; report to LA	10 days OSS; LT and/or expulsion; report to LA

**Fighting**

**Definition:** (legally defined as Public Affray) occurs when two or more persons, voluntarily or by agreement, engage in any fight or use any blows or violence toward each other, in any angry or quarrelsome manner or do each other any willful mischief, or if any person shall assault another and strike him in any public place to the terror or disturbance of others, the person or persons shall be deemed guilty of a misdemeanor, NOTE: Within the school setting, school officials may determine that an act of “horseplay” in which one individual strikes, pushes, shoves or verbally confronts another may be considered as a lesser category than fighting.

<b>First Offense</b>	<b>Second Offense</b>	<b>Third Offense</b>
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PC; 2-5 days ISS/OSS; notification of LA      5-10 days OSS; CWP required to re-enter; LA      10 days OSS; recommend for LT; notification of LA

**Physical Altercation (Physically Endangering Behavior)**

**Definition:** Confrontation, tussle, or physical aggression that does not result in injury.

<b>First Offense</b>	<b>Second Offense</b>	<b>Third Offense</b>
Up to 3 days ISS/OSS	2-5 days ISS/OSS	Up to 5 days OSS

**Tardies**

**Definition:** Tardies occur when a student misses up to half of 1<sup>st</sup> period or is late to other periods; otherwise it is considered an absence or truancy (classification will depend upon parental knowledge). All tardies are recorded in PowerSchool. Tardy counts will reset at semester.

<b>Tardy Policy</b>	
#7	Warning
#8	2 days of Private Dining
#9	2 days of Private Dining
#10	30 minute Detention
#11	30 minute Detention
#12	60 minute Detention
#13	60 minute Detention
#14	90 minute Detention
#15	90 minute Detention
#16+	1 day ISS

**Tobacco Use or Possession**

**Definition:** Products may include, but are not limited to, cigarettes, cigars, chewing tobacco, snuff, matches, lighters vaping products, electronic cigarettes, or similar items and look-alike items.

<b>First Offense</b>	<b>Second Offense</b>	<b>Third Offense</b>
3 days ISS; PC; product taken from student	5 days ISS; CWP	Up to 10 days OSS; CWP; contact LA

**Truancy**

School attendance is compulsory up to age 17. Parents are responsible for students' attendance according to RSMO 167.031 and RSMO 167.061, and it is a Class C misdemeanor if they do not attend.

**Definition:** A willful absence from school without the principal's/parents' permission/knowledge or being in an unauthorized area without permission. This includes leaving the lunchroom.

<b>First Offense</b>	<b>Second Offense</b>	<b>Third Offense</b>
Possible referral to LA; PC; 2 days ISS	4 days ISS; PC; referral to LA	Up to 10 days ISS; CWP required; referral to LA

**Vandalism**

**Definition:** Willful damage or attempts to damage any property, real or personal, belonging to school, staff or students.

<b>First Offense</b>	<b>Second Offense</b>	<b>Third Offense</b>
PC; intervention; restitution; up to 10 days ISS/OSS; Possible LT or Expulsion; Possible LA	5-10 days OSS; restitution; CWP required, possible LT or expulsion; possible LA	10 days OSS/possible LT or expulsion; possible LA; CWP required; restitution

## **CONCLUSION**

It is understood that all rules and regulations, especially those pertaining to conduct and behavior, cannot be mentioned in this handbook. The school expects each student to interact in a responsible, respectful, cooperative manner to teachers, school employees, other students, and the physical property of our buildings so that it will not jeopardize anyone else's learning, health, or safety. The school reserves the right to make certain rules and regulations in order that the aforementioned education atmosphere may be maintained.